Coaching/Referee Course Pre-Registration on eAYSO

Please take a few moments to pre-register for our coaching and referee clinics. Why pre-register?

- It allows our instructors to better prepare for the classes!
- It ensures you receive credit!
- 1. Log onto <u>http://www.easyo.org</u> using your e-mail address and password. On the WELCOME page, click on the link labeled "ENROLL TO TAKE A CLASS" on the right column under the header "Those that have already volunteered".

Note: If this link cannot be selected, this means that eAYSO does not have a volunteer form on file for you. Select either "APPLY AS A NEW ADULT VOLUNTEER" if this is your first time submitting a volunteer form, "APPLY AS A RETURNING ADULT VOLUNTEER" if you are a returning adult volunteer, "APPLY AS A NEW YOUTH VOLUNTEER" if you are registering your child as a volunteer for the first time, or "APPLY AS A RETURNING YOUTH VOLUNTEER" if your child has registered as a volunteer in the past. Fill in the appropriate fields on each of the screens and electronically sign and submit the form. Send an email to the CVPA listed under "Board Contacts" on the AYSO Region 10 website (www.ayso10.org) to advise s/he that you have submitted a new volunteer form.

- 2. In the STATE box, select "CA"; in the SECTION box, Section "1"; in the AREA box select "F"; then hit the SEARCH button. A list of courses should appear for the Palos Verdes, San Pedro, and the Torrance regions. For courses in other South Bay regions, select "D" for Area (Redondo Beach, Manhattan Beach).
- 3. For coaches, click the radio button for one of the following classes,
 - U-6 Coach
 - U-8 Coach
 - U-10 Coach
 - U-12 Coach
 - Intermediate Coach (U-12 Coach is a pre-requisite)
 - Advanced Coach (Intermediate Coach is a pre-requisite)
- 4. For referees, click the radio button for one of the following classes:
 - U-8 Official (for U6-U8 divisions)
 - Basic Referee Course
 - Intermediate Referee Course
- 5. Click COURSE SIGNUP for the course for which you'd like to pre-register.
- 6. A new page will appear. Click the radio button to the left of your name and click "ADD ATTENDEE TO PROGRAM ROSTER". You're signed up and ready to go!

NOTE: If your name isn't displayed, then it means that eAYSO does not have a volunteer form on record for you. To rectify this, select MY EAYSO on the top left hand corner of the screen and select "HOME". Then follow the instructions listed after the NOTE in step 1 to register as a volunteer. If you have already submitted your form, send an email to the CVPA listed under "Board Contacts" on the AYSO Region 10 website (<u>www.ayso10.org</u>) asking s/he to confirm that your volunteer form has been processed and accepted.

Thank you for volunteering in Palos Verdes AYSO!